

KOKOKAHI GYMNASTICS TEAM BOOSTER CLUB MEETING AGENDA

KGT BOOSTER CLUB BOARD MEMBERS (as of August 14, 2023)

Interim President - Stephanie Jurgenson

Interim Vice President - Wendy Ferri

Secretary - Liam Connel

Treasurer - Tiara Kalopodes-Faagata

Fundraising Committee Co-Chairs - Julie Reid, Amanda Luko

Marketing Committee Chair - Becky Newbold

Sponsorship Committee Co-Chairs - Perry Howel, Allison Schaeffer

Meeting Time and Location: 9/11/2023, 6:00pm, KGT Conference Room

Call to order and Roll

Board members in attendance: Stephanie, Liam, Tiara, Julie, Amanda, Allison, and Becky. Also in attendance: Holly, Ariel, Marion

President Report:

- Quick updates: \$5,000 from Koko deposited. Jibbitz ordered. Online registration w/Hawaii AG confirmed Friday; Panda sent forms for requested dates, signed today; expect Panda to confirm dates tomorrow!
- I've sort of lost momentum on getting bylaws, mission/vision statement, sponsorship letters reviewed and finalized. I've had more focus on just getting these fundraisers started. But I did put in some time yesterday to again review/update bylaws. Let's aim to finalize these at October 9 board meeting.

Agenda

- **President/Treasurer**
 - Share CPA conversation; separate organization from Koko?
 - \$5000 instead of \$10,000 provided by Koko board as "seed money".
 - Gibbets ordered, for sale at upcoming meet.
 - Discussions were had with the CPA for the gym, asking why we created a booster club, separate from the Koko board (that board is already a non-profit). From the CPA's perspective we may not have needed a separate organization booster club. Cerile will be meeting with HITS to find out history of their booster club, and will share that info with us. The other possible path would be for us to be a committee under the gym, that does fundraising. President Steph will keep us posted.
 - There are 101 total gymnasts, by far the biggest gym in the state of Hawaii.
- **Fundraising Committee**
 - Rec showcase reschedule for Dec 10
 - Treasurer to discuss with fundraising committee for item quantity

- Fundraising to find parent volunteers.
- Discuss staffing needs and sign-ups ASAP for Oct concession events
- **Marketing Committee**
 - Fundraiser announcements; will post Panda info, with all the dates, and then again prior to each Panda event (a few days before, and tag all board members, and all board will share via social media). Also it will be shared on Band. Holly will be POC for posting on Band. Unknown if code is different for each Panda event. Panda will make the flyer, once the event is approved. Hard copies of flyer to hand out to girls is also recommended. These can be printed on Koko printer, black and white/grayscale, and will be taken to school to cut. Initial post should be as soon as first date is approved.
- **Sponsorship Committee**
 - Sponsor tracker has been updated, with fields added; but other than that NSTR (nothing significant to report). When we do have sponsors, will consider larger font based on sponsorship amount, on team shirts.
- **Other**
 - Fundraising for individual teams organized and staffed by those teams, how Booster Club should support. When can we support more formally? For example, can we assist with fundraising for just the February 2024 events in Arizona? We have discretion to decide how to apportion funds raised. We will be establishing our culture of how and why we support Koko. Who and what should we prioritize? Meet fees? Monthly fees for gym membership? Uniform costs? Optionals, Compulsory, Excel, all equally? Supporting travel would support Optionals more.
 - Holly will ask for specific costs, and Allison will set up a spreadsheet.
 - Recent fundraising ideas suggested:
 - Sheets (coach Wayne suggested high end, quality bed sheets, saying he has done this at other gyms; an online, high thread count, 50% of sale goes to gym, could be an easy lift, where we just have to advertise.
 - Customized, insulated water bottles by Adventure Hawaii (Allison described). Does not have to be only Koko, it can have other designed. Our prices are \$10-\$24 for single print or full wrap print for 12 oz to 40 oz, that we could then sell at full market price at meets, once ordered we would have them in one week; they are made across from Koko. Potentially we could sell at gymfest; need to ask Koko board. Board likes this idea. Ariel agreed to work with Adventure Hawaii to set up details and then will present to the booster board, by September 18.

Meeting adjourned at 6:58 PM

Next Meeting: October 9, 2023 @ 6:00pm (monthly, 2nd Monday)

Minutes taken by Liam
